

WELLINGTON ABORIGINAL CORPORATION
HEALTH SERVICE



Australian Nurse-Family Partnership Program
Wellington Aboriginal Corporation Health Service

Nurse Home Visitor – Registered Nurse

Brisbane Street, Dubbo

POSITION DESCRIPTION

This position reports to: Nurse Supervisor & Aboriginal Family Partnership Team Leader

This position is part of the Australian Nurse Partnership Program

Mandatory compliance requirements of the position:

1. Drivers Licence
2. National Criminal Record Check
3. Working With Children Check
4. Immunisation Record; Including evidence of Health Worker Vaccinations (DTP, Hep B, MMR, Varicella, Annual Influenza, COVID-19)

Qualifications & experience:

Essential Criteria

Current registration as a Registered Nurse or Midwife with AHPRA. Minimum of 3 years' experience in program management, including experience in managing a team

Demonstrated experience in preparing reports for funding bodies according to program guidelines

Demonstrated ability to form relationships and work effectively with Aboriginal and/or Torres Strait Islander clients, families, and co-workers. This includes a demonstrated awareness of, and sensitivity to Aboriginal culture and history, Aboriginal primary health care, and current issues affecting the lives of Aboriginal people and communities

Develop, collaborate, and maintain relationships with service providers or agencies
Demonstrated ability to work autonomously, and lead a team, with a high level of management and leadership skills, including computer skills - email, word processing
and electronic health records

Working with Children and Criminal Record check clearances and a current NSW Drivers Licence

Desirable Criteria

Aboriginality

Recent work experience and knowledge of maternal/child health services, particularly

in a primary health care setting

Key Duties

Collaborate with Aboriginal Family partnership Worker as Co Team leaders

Assist in creating a positive work environment that promotes cultural safety, productivity, mentoring, teamwork and cooperation.

Maintain knowledge and understanding of the issues that impact on Aboriginal people and Aboriginal communities.

Demonstrate respect for individuals and diversity; be nonjudgmental, a good listener, and respectful of client's heart's desire; be tolerant, understanding, compassionate & encouraging

Complete and actively participate in WACHS and ANFPP meetings and education and acquire the knowledge and skills to implement the Program successfully within the Organisation; keep up to date with information on a local, state or national level that may impact delivery of Program content

Work collaboratively with other WACHS teams to ensure a holistic approach to client health, and integration of the ANFPP within the organisation, and with other external services

Work collaboratively with the ANFPP National Support Service team, and contribute to the Program's successful adaptation to the Australian context

Prepare reports and submissions for the Department of Health, WACHS, and the ANFPP

Coordinate and lead stakeholder engagement activities, maintaining referral pathways with local services and hospitals to maintain consistent referrals into the program.

Work with the Executive Manager and Finance to monitor and maintain resources and activities within the allocated budget

Coordinate the education for the ANFPP team supporting the individual professional development needs of staff, including core education and local education to address identified learning needs.

Coordinate the recruitment, orientation, training and ongoing professional development of all ANFPP staff.

Coordinate delivery of the ANFPP including day to day operational supervision of all team members including formal supervision and reflective practice

Assign and monitor caseloads, undertake all clinical supervision activities and assesses service delivery, client satisfaction and program efficiency using the ANFPP National Quality Framework Monitor data collection. Completion of data audits, ensuring data collection and record keeping is maintained across Communicare and ANKA to a high standard, ensuring fidelity reports are accurate.

Lead Continuous Quality Improvement activities

Read and interpret data and information relevant to Program delivery and use it to support continuous quality improvement

Develop and maintain community relationships to support client referrals

Consult and collaborate with other professionals involved in providing services to women and families

Provide scheduled joint home visits to the Nurse Home Visitors, and joint consent visits with Aboriginal Family Partnership Workers

Understand and promote the philosophy of the Wellington Aboriginal Corporation Health Service

Support policies, procedures, guidelines and standards of the ANFPP and the Wellington Aboriginal Corporation Health Service Maintain the privacy and dignity of clients at all times

Act with tact and diplomacy when dealing with information of a highly sensitive nature

Work within strict confidentiality guidelines, ensuring all personnel and/or client information is kept secure

Lead risk management activities in collaboration with other team members.

Actively engage in skill building to meet all ANFPP Nurse Supervisor competency requirements and to meet professional registration obligations

Assist in creating a positive work environment that promotes cultural safety, productivity, mentoring, teamwork and cooperation

Demonstrated knowledge and understanding of, respect for and compliance with culturally appropriate ways of working with Aboriginal individuals, families and communities

Ensure that all staff, including the Nurse Supervisor, attend all required ANFP Program education and training sessions as outlined in the pre-training material

Assess and develop strategies to address knowledge and skill needs of Nurse Home Visitors and Aboriginal Family Partnership Workers

Undertake other duties, provided that such duties are reasonable within the employee's competence and training

Demonstrated ability to participate in formal intensive workplace training, and professional development, including ability to travel interstate as required.
Ability to conduct reflective practice and formal supervision processes in order to develop and manage a diverse team

This is not an identified position

WHO WE ARE

Wellington Aboriginal Corporation Health Service (WACHS) aims to empower targeted Aboriginal and Torres Strait Islander people to take control of their individual, family and community health and wellbeing needs through the community-controlled model. Our main services are located in Wellington, Dubbo, Moree, Western Sydney, Penrith, Nepean Blue Mountains, and we provide outreach services to other towns and communities through our regional programs

We are an Aboriginal Community Controlled Health Service offering Primary Health Care Services and an Integrated Care program, as well as a number of specialist clinical staff and AHW's, a Specialist Programs Unit incorporating Social & Emotional Wellbeing, Child & Family Support, Drug & Alcohol, Aboriginal Family Health, Aboriginal Local Support, a Healthy for Life (H4L) Program, Maternal & Child Health Worker, Aboriginal Health Workers, Youth Health Worker and Dietitian targeting Maternal & Child Health and Chronic Diseases, regional programs including Australian Nurse-Family Partnership Program, Aboriginal Children's Therapy Team, Tackling Indigenous Smoking Program. Our staff are supported by an Executive Management Team located across our service areas.

www.wachs.net.au

www.gwahs.net.au

www.marrs.net.au